

AMCP NEXUS 2019

Wednesday, October 30 – Thursday, October 31, 2019

Gaylord National Harbor & Convention Center ♦ National Harbor, MD

GUIDELINES FOR POSTER PRESENTERS

POSTER PRESENTATION DATES & TIMES

Poster presentations are scheduled for **Thursday, October 31 from 12:30pm-2:00pm**. Posters will also be displayed on **Wednesday, October 30 from 4:30pm-6:30pm**, during the opening night reception in the Exchange. Please note that **at least one author per poster should be available** during the poster presentation to discuss findings on **Thursday, October 31**.

ONSITE & SETUP

You will have access to **Prince George's Exhibit Hall A/B** to set up your poster starting at **11:30am on Wednesday, October 30**. You should arrive at **Prince George's Exhibit Hall A/B** no later than **2:30pm** to allow time for set up. **There will be Freeman staff available on a first-come, first-serve basis to assist with hanging your poster during setup hours with the exception of required breaks.** When you enter the hall, you can easily locate your area by finding the corkboard identified with your poster number. There will also be an AMCP-staffed check-in table near the poster area for any questions or assistance you may need during your setup. Poster numbers will be included in the *JMCP* Meeting Abstracts at www.jmcp.org/pages/MeetingAbstracts by mid October and will also be available on the AMCP app.

POSTER BOARD MATERIALS

AMCP will provide you with the following:

- One (1) single-sided cork board approximately 8' wide x 4' high
- Pushpins to mount your poster.

As long as the combined size of your poster materials fits within the 8' wide x 4' high horizontal frame, you may tailor the size and format of your materials in any fashion conducive to the effectiveness of your presentation. If you choose to have a handout, limit the content to educational information that pertains directly to the poster presentation. We recommend that you bring 100 copies of handout material for distribution to meeting attendees (**AMCP is not responsible for your handout duplication**).

REGISTRATION/TRAVEL

At least 1 author MUST register for the meeting to present the poster. You are responsible for your own meeting registration fee, and for securing your own travel and housing arrangements for AMCP Nexus 2019. Active members of AMCP are eligible to register at the discounted member rate. Special discounted rates also are available for student pharmacist members and resident/fellow/graduate student members.

MEETING LOCATION

Gaylord National Harbor & Convention Center
201 Waterfront Street
National Harbor, MD 20745

ONSITE PRINTING SERVICES

Gaylord National Harbor & Convention Center
FedEx Office Print & Ship Center
201 Waterfront Street
Oxon Hill, MD 20745

MEETING INFORMATION

If you need any information about AMCP Nexus 2019, please visit www.amcpmeetings.org.

TIPS FOR POSTER PRESENTATIONS

- The poster corkboard provided is approximately 8' wide x 4' high. Your poster materials should be a little smaller than this area so they do not overlap the edges of the poster board.
- Be sure to include the abstract title, author name(s), and the institution where the work was completed in large letters centered at the top of the poster.
- The presentation number assigned to the poster presentation should NOT be placed on your poster. The poster boards will be numbered for you.
- Hand carry your poster to the meeting, using tubular packaging or a portfolio case. AMCP will provide an area to store your tube prior to poster set up on Wednesday so you can enjoy morning sessions without carrying your materials with you. Do not mail your poster to AMCP headquarters or the Convention Center.
- Come prepared with any relevant handouts and business cards to share.

PLEASE NOTE HORIZONTAL LAYOUT

